

CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING MINUTES

Wednesday November 9, 2022

Centerville Township Hall; public may participate via Zoom

PRESENT: James Schwantes, Ron Schaub, Katrina Pleva, Elizabeth Chiles

ABSENT: Dan Hubbell

GUESTS: none in hall and Zoom connection down

1. Call to Order/Pledge of Allegiance: Supervisor Schwantes called the meeting to order at 7:00 PM

2. Review Agenda/Additions /Public Comment /Approve Agenda

1. Public comment: none

2. Agenda—no changes

MOTION: Schwantes moved to approve agenda as submitted; seconded by Schaub. Motion carried.

Yeas: 4 Nays: 0

3. Previous Meeting Minutes

1. October 12, 2022 Regular Meeting--

- **Correction:** strike language in attendance; list Hubbell as absent
- **Correction:** strike language in Zoning Administrator report section 9.3 following "ZBA"
- **Correction:** Treasurer's report section 4.1, strike "s" in Glen Lakes

MOTION: Pleva moved to accept **October 12, 2022 minutes** as amended; seconded by Schaub.

Motion carried. Yeas: 4 Nays: 0

4. Township Financial Update

1. Treasurer's Report—Tax bills have been entered and treasurer is now waiting on the equalization department to upload Winter data. Request made from Northwest Michigan Invasive Species Network to include flyer about the hemlock woolly adelgid – an invasive pest, with the winter property tax bill. Treasurer investigated cost of flyer insert. Flyer cost would be approximately \$195. Township would pay for the flyer and then be reimbursed by the Northwest Michigan ISN. Treasurer sought Board approval for flyer to be inserted in winter bill.

MOTION: Schwantes moved that the Treasurer insert the flyer into the winter property tax bill; cost to be reimbursed by the Northwest Michigan ISN. Seconded by Chiles. Motion carried. Yeas: 4 Nays: 0

MOTION: Chiles moved to accept the Treasurer's report as presented; seconded by Schwantes.

Motion carried. Yeas: 4 Nays: 0

2. Reconciliation for October 2022-- Reconciliation report for October was reviewed by the Board; report was signed by Supervisor Schwantes on November 9, 2022.

3. Amend budget to fund Northgate ZBA appeal—amendment would provide funds for costs of additional ZBA meetings and legal costs associated with Northgate appeal process.

MOTION: Schwantes moved that the Centerville Board of Trustees amend the ZBA section of the FY2022-23 budget due to the upcoming Northgate Appeal in December by adding \$300.00 to Part-Time wages, \$3000.00 to Legal Fees, and \$100.00 to Printing and Publishing, which will increase the total budget line from \$750.00 to \$4200.00. This amendment will reduce the expected budget surplus from \$78,644.68 to \$75,195.68. Seconded by Pleva. Motion carried. Yeas: 4 Nays: 0

Amendment sheet was subsequently submitted to Clerk for adjusting budget to reflect this approved change.

5. Invoices--Review and authorize payment—Check for KCI postage to mail winter tax bills not included in current list because bill was received after invoice list was prepared.

MOTION: Schaub moved to accept invoices and pay as presented; seconded by Pleva. Motion carried.

Yeas: 4 Nays: 0

6. **Clerk Report**—Chiles stated that the Election on Tuesday, November 8 went smoothly, with both shift crews working well. The Deputy Clerk worked to make voters welcome, especially a number of first time voters, answer any concerns and questions, thank voters for coming out, and sanitizing voting stations. There were 449 voters in the public precinct and 406 absentee ballots, which was a turnout of approximately 70% of the electorate.

7. **Supervisor's Report**—

Schwantes reported that he attended the county supervisor's meeting where the focus was on the Lake Leelanau invasive species plan. The LLLA had asked for financial assistance for the proposed boat wash. Schwantes checked with Katherine Mulhaupt at the MTA on the group's behalf to determine legality of supporting the boatwash with township funds. Mulhaupt responded that the township is prohibited from doing so without a SAD or a petition from 25 residents.

Schwantes had email exchange with Todd Stone, a Bingham trustee. Bingham is considering development of a junk and blight ordinance. Schwantes indicated that Centerville did not have a junk and blight ordinance and used a nuisance ordinance where necessary to address an issue of that kind.

8. **Board of Review** – Nominees for 2023-24 to be proposed at the December Trustees meeting: Ray Kuhn, John Rose, Patsy Conklin, and Neil Dziedzic (alt) . Next BOR meeting is Dec. 13.

9. **Zoning Administrator's Report**—

1. **Lake Shore Drive**—Mediation was held on November 1. No agreement was reached. Township will continue to try to reach a negotiated settlement with Mr. Rogers. Court date set for February 28, 2023. The township remains open to negotiations with Mr. Rogers.
2. **Ski View**—Burned out structure may be torn down.
3. **Changes in Administrative Duties**—Schwantes has come to an agreement with Cypher on his new scope of duties and Cypher is working on contract language.

10. **Planning Commission**

1. **Board member report**— Schwantes attended the Planning Commission meeting to discuss hiring a planner. Three candidates are being considered: Chris Grobbel, Tamara Buswinka, and Sara Kopriva. Chris and Tamara are independent contractors and Sara is with Becke & Raeder. Tim Johnson to make final recommendation on planner candidate.

2. **Legal opinion of stipend motion**—Schwantes followed up with the township attorney on the proposed stipend to PC members for extra work done by PC members for Northgate planning meetings. The attorney stated that it was not legal for the township to provide additional compensation for work already completed.

MOTION: Schwantes moved that the Centerville Board of Trustees, on the advice of the township's counsel, rescind the motion to pay stipends to the Planning Commission members. seconded by Schaub. Motion carried. Yeas: 4 Nays: 0

3. **Next regular meeting:** Monday, December 5, 2022 at 6:30 PM

11. **Zoning Board of Appeals**--Northgate Appeal meetings: December 7 and December 20 at 6PM at the hall

12. **Cedar Area Fire and Rescue (CAFR) Board**

1. **Board member report**—The current budget is tight due to the higher cost of fuel. Greg Julian is working to arrange a meeting on the Interlocal Agreement, possibly at the end of November.

2. **Next regular meetings:** Thursday, December 1, 2022 at 2:00 PM

13. **Board – Unfinished business**—no updates available on Township hall renovation.

14. **Board New business**—

1. **Charter Franchise Agreement**

MOTION: Schwantes moved that the Centerville Board of Trustees approve the franchise agreement with Charter Communications and collect the 5% annual provider fee as authorized in Section VI of the agreement. Seconded by Chiles. Yeas 4 Nays 0

Agreement was signed by Supervisor Schwantes on November 9, 2022.

15. County Commissioner Report—no report

16. Upcoming Township Meetings:

1. **Next regular Board of Trustees Meeting:** Wednesday, December 14, 2022 at 7:00 PM

17. Public Comment—none

18. Motion to Adjourn 8:07 PM

Respectfully submitted,
Patty Ray, Deputy Clerk

Clerk's Signature: _____ Date: _____